

**Ref:** 2020-052211 **Church:** Busbridge: St John the Baptist  
**Diocese:** Guildford **Archdeaconry:** Surrey  
**Created By:** Rev. David Preece (09/06/2020) **Contact Tel.:** 07943135170  
**Status:** Public notice

## Form 3A

(Rule 5.3)

Petition for Faculty  
(proceedings started pursuant to resolution of parochial church council)

**To the Consistory Court of the Diocese of Guildford**

**In the parish of Busbridge**

**Church of Busbridge: St John the Baptist**

**Petitioners:**

FULL NAME*	RESIDENTIAL ADDRESS* (including postcode)	OFFICE HELD*
DAVID PREECE	2 SOUTH HILL GODALMING GU7 1JT	CURATE
SIMON TAYLOR	THE OLD RECTORY OLD RECTORY GARDENS GODALMING SURREY GU7 1XB	RECTOR
KEITH HARPER	THE OLD RECTORY OLD RECTORY GARDENS GODALMING SURREY GU7 1XB	CHURCHWARDEN

*\*Please use capital letters*

Please indicate here which of the above should be regarded as the contact address. A telephone number and email address should also be provided where possible.

David Preece

Usually the minister and churchwardens should be the petitioners. Where that is not the case, please provide an explanation here (including details of the interest which it is said that a person who is not the minister or a churchwarden has in the matter).

**We petition the Court for a faculty to authorise the following-**

*Please describe the works or other proposals for which a faculty is sought in the way recommended by the Diocesan Advisory Committee in its Notification of Advice.*

**SCHEDULE OF WORKS OR PROPOSALS**

- 1 - Create a fully accessible multi-use space that can provide full access for all visitors to its inside and outside spaces, including a new ramp from the churchyard to the new external terrace to enable access for those with mobility issues and/or use wheelchairs.
- 2 - Develop a larger and more flexible kitchen area, including the removal of an internal wall and refitting kitchen space.
- 3 - Extend the floor area for chairs and tables, by opening up the existing footprint and adding a new external terrace.
- 4 - Replace the windows and external doors.

*Copies of the Standard Information Form and any drawings, plans, specifications, photographs or other documents showing the proposals must be provided with this petition.*

**A. PROFESSIONAL ADVICE**

*Please answer this section in every case*

Has the architect or surveyor appointed under section 45 of the Ecclesiastical Jurisdiction and Care of Churches Measure 2018 been -

a. engaged in connection with the proposals?

Yes

No

b. asked for general advice in relation to these proposals?

Yes

No

2. If another architect or surveyor is being engaged -

a. what is his or her name and address?

Mark Goodchild

Nye Saunders Architects  
Church Street  
Godalming  
Surrey  
GU7 1EQ

b. why is he or she being instructed in relation to the proposed works?

Part of the original project for developing the Old Rectory of which redeveloping the Church Centre is a part.

A known and trusted architect who is known to us as well.

**B. CHANGES TO THE INTERIOR AND/OR EXTERIOR OF THE CHURCH**

*Please answer this section if applicable. Otherwise proceed to section C*

3. a. If changes to the interior and/or exterior of the church are proposed, has the PCC prepared a statement of significance and a statement of needs?

Yes

No

b. If the answer to a. is yes, please supply copies of the statements with this petition

c. If the answer to a. is no, what are the reasons for asking for permission for the proposals?

Not changes to the Church per se, but in its curtilage so statements of significance and of needs are in the supporting documents.

*Please supply separate explanatory statement if more space is required*

**C. FINANCIAL INFORMATION**

*Please answer this section in every case*

4. a. What is the estimated cost of the proposed works?

b. Who has estimated this cost? Mark Pateman of Pateman Construction. Mark Pateman and his company won the tender bid for the work to the Old Rectory which includes this project.

The cost estimate for the kitchen fit out was estimated by one of our church members who is a professional chef in the hospitality industry.

c. Are the proposals wholly to be paid for by someone other than the parochial church council or wholly from funds which have already been given to the PCC for the purpose of the proposals?

Yes  No

d. If the answer to c. is no, how are the proposals to be paid for? (Please give figures in the boxes below)

From-

i. the PCC's current balance of funds that are available for the purpose £

ii. gifts/legacies £

iii. grants or fund raising - already available £   
- being sought £

If you are preparing a statement of needs or providing an explanatory statement under section 3.c., please include details of any fund raising strategy there.

#### D. PERMISSIONS FROM OTHER BODIES

*Please answer this section in every case*

5. a. Are any external works proposed? Yes  No

b. If yes, have you consulted the local planning authority as to whether planning permission or advertisement consent is required? Yes  No

c. Please include a copy of any reply from the local planning authority.

Please see documents 'Waverley Planning Permission - 22nd March 2017,' 'Decision Notice' and 'Officer Report.'

6. a. If required, has outline or full planning permission or advertisement consent been granted? Yes  No

b. Please include a copy of the planning permission or advertisement consent, if any, with this petition. Please see document 'CD1.2017.0087 Final planning dec 2017 Decision Notice'

Also see 'Decision Notice' and 'Officer Report.'

7. a. If any of the proposals affect a scheduled ancient monument, has scheduled monument consent been obtained? Yes  No

b. If yes, please include a copy of the consent with this petition.

**E: ARCHAEOLOGICAL MATTERS**

*Please answer this section for any work to or in the church or churchyard*

8. a. Have you been advised that the proposals may have archaeological significance?

Yes

No

b. If so, please include any advice received.

c. Is an archaeologist to be involved and to be given facilities for inspection and recording during the course of the works of excavation or works to the fabric?

Yes

No

**F. CONSULTATION FOR WORKS OF DEMOLITION, ALTERATION OR EXTENSION OF A LISTED CHURCH**

*Please answer this section if applicable. Otherwise proceed to section G*

9. Have any of the following bodies been consulted?

The Church Buildings Council

Yes

No

Historic England

Yes

No

The Council for British Archaeology

Yes

No

The Ancient Monument Society

Yes

No

Society for the Protection of Ancient Buildings

Yes

No

The Georgian Group

Yes

No

The Victorian Society

Yes

No

The Twentieth Century Society

Yes

No

If the answer to any of the above is yes, please include copies of any correspondence giving the views of the body concerned and your replies.

Please see uploaded documents for their responses.

10. a. Has the local planning authority been consulted? Yes  No

b. If yes, please include correspondence giving its views and your reply.

Please see the documents 'CD1.2017.0087 Final planning dec 2017 Decision Notice' and 'Waverley Planning Permission - 22nd March 2017'

See also 'Decision Notice' and 'Officer Report.'

### G: CHURCH INSURANCE

*Please answer this section for any work to or in the church or churchyard*

11. Do the proposals involve external scaffolding? Yes  No

12. a. Is the work or part of the work to be carried out by voluntary labour? Yes  No

b. If yes, has the PCC consulted its insurers about protecting voluntary labour against the risk of injury during the course of the work? Yes  No

13. Have you informed the church's insurance company that work is to be carried out in the church or churchyard? Yes  No

14. If the answer to question 12.b. or 13 is yes, please supply a copy of the insurer's approval or letter in reply.

Please see document in the uploaded supporting documents.

### H. DETAILS OF CONTRACTORS

*Please answer this section when you wish to carry out work of any kind*

15. If known, please give the name and address of each contractor to be employed for the different aspects of the works (e.g. builder, electrician, stained glass artist, organ builder etc.)

Contractor 1	Contractor 2	Contractor 3
Pateman Construction (Surrey) Ltd. 11 Church Street, Godalming, Surrey, United Kingdom, GU7 1EQ		

### I. TIME FOR WORK

*Please answer this section in every case*

16. a. How soon will the work start after the faculty is granted?

As soon as possible, given lead times for the windows and floor materials potentially a few weeks to a month.

b. How long is it expected that it will take for the work to be completed?

Six to eight weeks.

17. a. Will it be necessary to hold public worship in another building while the work is being carried out? Yes  No
- b. If yes, has the Bishop consented to alternative arrangements for public worship? Yes  No

#### **J. ARCHDEACON'S LICENCE**

*Please answer this section if applicable. Otherwise proceed to section K*

18. a. Has the archdeacon granted a licence authorising temporary minor re-ordering? Yes  No
- b. If yes, please include a copy with this petition.

#### **K. PCC RESOLUTION**

*Please answer this section, deleting words as appropriate, in every case.*

19. The parochial church council at its meeting on 19/05/2020 passed unanimously of 16 to 0 among those present and voting a resolution relating to the works or proposals. A copy of the resolution signed by the chair is included with this petition. There are 19 members of the council.

#### **L. DIOCESAN ADVISORY COMMITTEE**

*Please answer this section in every case*

20. Is a notification of advice from the Diocesan Advisory Committee included with this petition? Yes  No

#### **M. FURTHER INFORMATION**

*Please answer this section in every case*

21. a. Could the work affect any human remains? Yes  No
- b. Could the work affect any monuments? Yes  No
22. Are any private rights (including rights in seats in the church) affected by the works or proposals? Yes  No

23. If the answer to question 21 or 22 is yes, please provide details in the schedule of works or proposals.

24. Is the information about the church and churchyard included in the most recent quinquennial inspection report still accurate? Yes  No

25. If there is any further information that the petitioners would like the court to take into account, details should be set out in a letter or statement included with this petition.

We believe that the facts stated in this petition are true.

Signed: David Preece  
[authorised to sign on behalf of the petitioners]

Date: 02/11/2020

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(Signature(s) of petitioners or person acting on behalf of  
petitioners)